



# EXAMPLE OF SITE RULES FOR USE ON SCHOOL PREMISES

## S I T E R U L E S

### X X X S C H O O L

**YOU ARE REQUIRED TO READ THE FOLLOWING AND COMPLY WITH ALL SITE RULES. FAILURE TO DO SO WILL RESULT IN YOUR REMOVAL FROM THIS SITE.**

Always remember this is a school. The following will not be tolerated on site, the use of which will lead to instant dismissal:

- **ALCOHOL** • **RADIOS** • **FOUL LANGUAGE** • **UNAUTHORISED USE OF MOBILE/**
- **DRUGS** • **SMOKING** • **UNNECESSARY SHOUTING** • **CAMERA PHONE**

- **Do not fraternise with the pupils.** Be polite, but not over friendly, to minimise any risk of accusations of inappropriate conduct
- **Stay within the site boundaries at all times,** do not encroach upon school premises, unless the Site Manager specifically instructs you to
- **Hard hats** and **boots** to be worn at all times whilst working on site
- **Photo-ID** badges are to be worn at all times. Site access will be denied without photo-ID
- Inappropriate dress will not be tolerated; minimum requirement is vest top and shorts to the knee
- PPE/safety equipment to be used as and when required, ie goggles, ear defenders, etc
- Report all accidents or incidents to the Site Manager, no matter how minor
- No food or drink to be consumed on the site, except in the mess hut
- Should any hot works be required, you must obtain a hot works permit from the site manager before this work begins. Anyone carrying out hot works, including burning off, must have a fire extinguisher with them at all times
- In the event of a fire, an audible alarm will sound (air horn). On hearing the alarm, you must leave site immediately and go to the muster point at the **pavement entrance to site compound**
- Any person using abrasive discs will be required to provide evidence of suitable training for their use
- First aid facilities are available in the site office and the first aider for this site is the Site Manager

***I confirm that I have read the above site rules and agree to abide by them.***

**Signed:** .....

**Date:** .....