

Considerate Constructors Scheme

Site Registration Monitors' Checklist – 2021 changes



Each year the Scheme reviews the Code and Checklist to ensure it remains relevant and appropriate, but also with a view to raising the bar in certain areas and increasing the Scheme's expectations on those who choose to register.

This document outlines the changes to the 2021 Checklist which will come into effect for all visits conducted after 1st January 2021.

Of course, every site should consider how they approach the revised standards and apply them to their activities. As always, the Scheme will expect more from larger, longer duration projects while smaller, shorter duration projects would be expected to 'do less'.

The changes below should be read in conjunction with the new version of the Checklist which can be accessed on the Scheme's website.

Where	What
Introduction	The introductory text has been updated to confirm that <i>'the safety of the working site and of the completed project is outside of the scope of the Code of Considerate Practice and the Scheme's monitoring process.'</i>
1.3	A new prompt 'vehicle and plant cleanliness' has been added to ensure that vehicles and plant make a positive impression. All sites should consider how their vehicles appear to the general public and have appropriate processes to ensure that action is taken where necessary.
1.4	There is a new prompt 'workforce congregating outside' as congregation of the workforce outside site does not give a positive impression. Measures should be in place (where applicable) to manage staff congregating outside site prior to commencing or leaving work and during breaks.
2.4	The question has been amended to remove reference to 'registration with' the Scheme because it inferred that the Scheme was more interested in promoting Scheme registration than promoting the benefits of the Scheme.
2.6	Two new prompts 'site lighting' and 'dust' have been added as these are increasingly two common areas of public complaint in calls to the Scheme from members of the public. The prompt 'parking and obstruction' has been amended to 'parking, parking controls and obstruction' to establish where necessary what parking controls have been put in place to minimise nuisance and obstruction.
2.7	Two new prompts 'prompt response' and 'lessons learnt' have been added as the Scheme is looking for sites to deal with all communications, particularly complaints to be dealt with in a timely manner and also ensure there is a process for reviewing all feedback to see where improvements can be made.
2.9	The prompt 'promoting Scheme registration' has been removed because promoting Scheme registration was not felt to be appropriate for inclusion within the Checklist. The 'Scheme champions' prompt has been amended to 'Scheme training and champions' to encourage specific training in the Scheme.
3.2	The 'policy and plan' prompt has been amended to 'policy, plan and management' to review how the policy and plan are being managed on site.
3.3	The question has been updated to include a reference to 'odours' as this can be a cause for concern not necessarily covered elsewhere.
3.4	Five new prompts 'policy and plan', 'surface water', 'drainage', 'flooding' and 'preventing silt

	<p>pollution' have been added to demonstrate (where applicable) that the site is aware and has planned to protect any existing ecological, landscapes and water courses.</p> <p>The prompt 'hazardous substance storage' has been amended to 'storage of hazardous materials' as this is felt to be more encompassing to cater for different materials needing to be stored differently e.g. gas bottles and chemicals.</p>
3.5	<p>Three new prompts 'sustainability policy', 'prevention' and 'RAMS' have been added to reflect expectations of EA and to reflect Industry best practice.</p> <p>The existing prompt 'management policy' has been amended to 'management policy and planning' to demonstrate how management policy is turned into planning (where appropriate) for the site specific environmental issues identified.</p> <p>The prompt 'monitoring' has been amended to 'monitoring and reporting' to capture if, how and when sites would report an environmental incident if one occurred.</p> <p>The prompt 'incident procedures' has been updated to 'incident procedures and emergency preparedness' to capture if sites have incident procedures in place (as necessary to the site) and are prepared and able to deal with an environmental emergency (if appropriate to site and identified as an environmental issue).</p>
3.6	<p>Two new prompts 'environmental champion' and 'education' have been added in line with industry best practice.</p>
3.8	<p>The prompts 'report to company level' and 'signage' have been removed and replaced with new prompts 'carbon management' and 'reporting and offsetting' to reflect current terminology</p> <p>A new prompt 'energy from renewable sources' has been added because it is becoming increasingly popular and to raise awareness of this.</p> <p>The existing prompt 'carbon footprint report' has been amended to 'carbon management' because it is becoming more about management than just reporting.</p> <p>The prompt 'energy and fuel use minimised' has been amended to 'energy and fuel use efficiency' because efficiency is more appropriate than minimisation.</p> <p>The prompts 'travel plans, green purchasing' have been amended to 'sustainable procurement and travel plans' because these phrases are more appropriate.</p> <p>The prompts 'carbon offsetting' and 'report to company level' have been amended to 'reporting and offsetting' to reflect the industry best practice. These changes also provide a link to the carbon management prompt which may include carbon reporting and carbon offsetting.</p>
3.10	<p>A new prompt 'biodiversity' has been added because it is in line with industry best practice.</p>
Safety	<p>The supporting statement beneath the Code header has been amended to 'Constructors should attain the highest levels of health and safety performance in the workplace and care for public safety during work activities.'</p> <p>The note has also been updated to 'The CCS Code of Considerate Practice expects constructors to have practices and approaches in place which demonstrate that they care about health and safety for visitors and the workforce in the workplace. In relation to the public, we expect constructors to have practices and approaches in place which demonstrate that they care about the public's safety around the site or in relation to the construction activity.'</p> <p>These changes are more in line with industry Health and Safety guidance and deemed to be more appropriate.</p>
4.1	<p>The existing prompt 'A&E/MIU' has been amended to 'A&E/UTC' because this falls in line with latest NHS changes. Urgent Treatment Centres will increasingly end the current confusing range of options and simplify the system so patients know where to go and have clarity of which services are on offer wherever they are in the country.</p> <p>https://www.england.nhs.uk/urgent-emergency-care/urgent-treatment-centres/</p>

4.2	Two new prompts 'pedestrian and cycle safety' and 'special needs' have been added to identify pedestrians, cyclists and those with special needs (where appropriate to the location and nature of the site) as needing the associated risks to be considered and addressed by the site.
4.3	The question has been amended to 'Are initiatives in place for continuous health and safety improvements in the workplace?' because this is deemed to be more appropriate and specific to workplace. The prompt 'occupational health risks assessed and addressed' has been moved from Q5.3 to Q4.3 to encompass occupational health issues within the safety section.
4.4	The question has been amended to 'Does the site encourage attitudes and behaviours that enhance health and safety performance in the workplace?' because this is deemed to be more appropriate and specific to workplace. The prompts 'emergency contact details', 'medical conditions' and 'medications' have all been moved from Q5.3 to Q4.4 to encompass health issues within the safety section
4.5	A new prompt 'public concerns' has been added to ensure any public concerns regards safety are being dealt with
4.10	The question has been amended to 'How does the site embed a culture of continuous positive health and safety performance?' because it is in line with industry Health and Safety guidance and deemed to be more appropriate The prompts 'worker fatigue', 'weather protection' and 'occupational health screening' have all been moved from Q5.7 to Q4.10 to encompass health issues within the safety section. A new prompt 'fit to work certification' has been added in line with industry best practice.
5.3	The question has been amended to 'Does the site care for the wellbeing of the workforce?' to reflect changes to health now included under safety section above. The prompts 'occupational health risks assessed and addressed', 'emergency contact details', 'medical conditions' and 'medications' have all been moved to the Safety section as explained above. Two new prompts 'helplines' and 'diet' have been added to highlight other specific general health advice and issues that may be considered.
5.6	A new prompt 'mentoring' has been added in line with current industry best practice
5.7	The question has been amended to 'How is the wellbeing of the workforce assessed and addressed?' as it is in line with industry Health and Safety guidance and deemed to be more appropriate. The prompts 'worker fatigue', 'weather protection' and 'health screening' have all been moved to the Safety section as explained above. Four new prompts 'quit smoking', 'mental health first aiders', 'wellbeing events' and 'access to health practitioners' have been added to highlight further opportunities that may be considered.
5.8	A new prompt 'language differences' has been added to highlight further opportunities that may be considered.